

AGENDA

Booster Committee & Coaches Meeting 2-12-13

➤ RHS Lacrosse Coaches

✓ High School Lacrosse:

- **Coaches:**

1. Field Equipment needed.

➤ RHS Lacrosse Boosters

✓ **Booster Members**

- **President: Al Forbes**

1. FBL Meeting on 11-15-12 Review
 - a. Coaches Meeting
 - b. MCOA Officials
 - c. Senior Night
 - d. No Sticks on School Busses
 - e. Fundraising

2. BPS initiated projects (Wall Ball Area)

3. Sponsorship Drive Status

- a. Next meeting January 24th @ 6:30

- **Vice President: Amy Moon (Fund Raising)**

1. February Fundraising:

- a. Drink Donation from Parents and Vendors
- b. Cookie Dough
- c. Ruby's Tuesday 21, 22 & 23
- d. Daytona 500 24th
- e. Ends the main sponsorship drive (field signs and food/beverage)

2. March Fundraising:

- a. Sell Food & Beverage discount cards (Spring Break)
- b. Ruby's Tuesday 28, 29 & 30

3. New Fundraising Ideas:

- a. Candy Sales
- b. McDonald Spirit Night
- c. Crispy's Beer & Wine Bar, Parent Night Out
- d. Kolas Beach Clean-Up
- e. Odorbalance Fundraising www.odorbalance.com

- **Secretary: Linda Spracklin**

- **Treasurer: Marcia Wilcox**

1. Financial Report
2. Player Fees account
3. Give copy of update player fee to coaches

- **IS/Web Director: Jim Snyder**

- **Auxiliary Director: John & Tonya Bandy** Coordinator of the event Opening Day

February 16th 11:00am to 3:00pm

(Al Forbes)

1. Grassroots Lacrosse will set up trailers Cristina407-402-2007 Joe407-448-5855 Sean407-765-4555.
2. Slow-&Low BBQ Nicole 321-783-6977

3. Paisi Speed School Karl Punit 321-610-3928
4. Stevie's Slush (Italian Ice) Stephen Cerqua 321-243-5847
5. Coordinator Viera Vipers Roger Welton 631-794-2774/Merritt Island Jays Al Dolente 321-412-1530
6. Order Sponsor Banners (Berry Signs)321-631-6150
7. Order Plaques Gold Sponsors only (Al's Trophy Shop)321-636-6188

(John & Tonya)

1. Coordinate all volunteers for tables and Grassroots will need about six (I Think)
2. Make all the signs for the tables below
3. Set up table and chair for food eating area
4. Extra extension cords and water hoses ensure the water values works
5. Extra Trashcan
6. Set up drinks table/tent/coolers/ice (Donation from parents)
7. Set up table/tent for donated items
8. Set up table/tent for the 50/50 drawing/raffle/T-Shirt/Magnets coordinate with Amy
9. Set up table for the RHS Lacrosse, Vipers & Jays coordinate with Linda
10. Set up a sound system Tim Buffalo
11. Solicit any local businesses for auction items

(Amy Moon/Shelly Sutherland)

1. Set up items on tables for magnets, 50/50 raffle, raffle baskets, vender auction items and T-Shirt sales.
2. Have a player/parent Contact Information update area book
3. Sponsor Information Table
 - a. Gold gets thank you Plaque, Magnet, 4-Meal Tickets to Slow & Low
 - b. Silver gets Magnet and 2-Meal Tickets to Slow & Low
4. Varsity & JV boys action basket from parents, work with Coaches
5. Help John/Tony with any volunteers needed
6. Solicit any local businesses for auction items, work with Amy

(Doug Kuhblank)

1. Set up the Big Raider
2. Coordinate referees
3. Keys to gate/bathroom/buildings
4. Coordinate trainer to be on site
5. Ensure field is cut and ready to go (Bonita)
6. Ensure the announcing and score boards are working properly (work with Paul)
7. Varsity & JV boys auction basket from parents, work with Amy
8. Solicit any local businesses for auction items, work with Amy

(Annie Ehler)

1. Varsity & JV Girls auction Basket from parents work with Amy
2. Flyers Post at Viera Schools
3. Solicit any local businesses for auction items, work with Amy

(Linda Spracklin)

1. Send flyers out to some of the middle/elementary in Rockledge & Cocoa schools
2. Get local lacrosse club to provide flyers & Banner for their program Vipers/Jays
3. Solicit any local businesses for auction items, work with Amy

(Paul & Sammye Johnson)

1. Line Field for Boys and Girls Scrimmages
2. Set up table for score keeping
3. Install Banner Signs
4. Ensure the announcing and score boards are working properly (work with Doug)
5. Solicit any local businesses for auction items, work with Amy

(Marcia Wilcox)

1. Change box for Drinks/raffles/t-Shirt sales
2. Solicit any local businesses for auction items, work with Amy

(Jim Snyder)

1. Take the day off
2. Solicit any local businesses for auction items, work with Amy
1. Set up the concession stand schedule boys and girls JV & Varsity.

• **Equipment/Grant Director: Shelly Sutherland**

1. New grant opportunities
 - a. My Sports Dream
 - b. Muscle Milk Recovery Grant (25,000.00)

• **Field Director: Paul & Sammye Johnson**

1. Set up the field schedule for boys and girls JV & Varsity

Next Boosters & Coaches Meeting 2-21-13 @ 6:00 Rub's Tuesday



Booster Committee and Coaches Meeting Minutes February 12, 2013

Present: John & Tonya Bandy, Al Forbes, Shelly Sutherland, Sammie & Paul Johnson, Ann Ehler, Doug Kuhblank, Jim Snyder, Marcia Wilcox, Linda Spracklin

Proceedings: Meeting was called to order at 6:40 pm at Rockledge Presbyterian Church by Al Forbes, President

➤ RHS Lacrosse Boosters

✓ **Booster Members**

- **President: Al Forbes**

1. FBL Meeting on 11-15-12 Review

- a. Senior Night: Al gave names to FBL
- b. No Sticks on School Busses: Lacrosse sticks have now been banned from school busses at the driver's discretion. Players are allowed to leave sticks at school in locker room.

- **Vice President: Amy Moon (Fund Raising)**

1. February Fundraising:

- a. Drink Donation from Parents and Vendors: Girls are asked to donate soda; boys - Gatorade
- b. Cookie Dough: Otis Spunkmeyer – orders are due by February 22, 2013. The board agreed that proceeds will be deposited into individual player accounts rather than the general fund. This will allow some players to cover the \$250 fee and profits can also be applied to fees for next season. Parents who have paid their fee and receive fundraising credit can also request a refund. Seniors can request a refund or can contribute their proceeds to the team.
- c. Ruby's Tuesday 21, 22 & 23: Flyer can be printed from website; must present flyer at time of purchase. Board discussed having next meeting/family gathering at Ruby Tuesday but date was not confirmed due to conflicts in game schedules.
- d. Daytona 500 24th: Still looking for volunteers to work concession stand
- e. *** The board brought up the idea of having a special car wash for the girls in order for players to pay the \$250 fee. We talked about pre-selling tickets and that 100% of the proceeds would go towards the player's fees. After much discussion, the board agreed that this plan is not feasible at this time.

2. March Fundraising:

- a. Sell Food & Beverage discount cards (Spring Break) – no additional updates at this time
- b. Ruby's Tuesday 28, 29 & 30

- **Secretary: Linda Spracklin:** Will extend invitation to Tom Price, Mayor of Rockledge

- **Treasurer: Marcia Wilcox**

1. **Financial Report:** Marcia shared income/expense report. Current balance is approximately (-\$9,600)
2. **Player Fees account:** Marcia reported that we still have players that have not paid. She asked coaches to request payment immediately. The Board agreed that payments must be received by **March 1, 2013** or player will not be able to continue participation in the program.

- **IS/Web Director: Jim Snyder:** no new updates at this time

- **Auxiliary Director: John & Tonya Bandy** Coordinator of the event Opening Day

February 16th 11:00am to 3:00pm

(Al Forbes)

1. Grassroots Lacrosse will set up trailers Cristina407-402-2007 Joe407-448-5855 Sean407-765-455- DONE.
2. Slow-&Low BBQ Nicole 321-783-6977- truck will set up on east side of field near entrance/electricity: DONE
3. Paisi Speed School Karl Punit 321-610-3928- DONE
4. Stevie's Slush (Italian Ice) Stephen Cerqua 321-243-5847- DONE

5. Coordinator Viera Vipers Roger Welton 631-794-2774/Merritt Island Jays Al Dolente 321-412-1530 – Al and Linda have sent emails to both clubs inviting them to hang banners/flyers at stadium
6. Order Sponsor Banners (Berry Signs)321-631-6150- DONE
7. Order Plaques Gold Sponsors only (Al's Trophy Shop)321-636-6188 - DONE; Al will pick up plaques on Thursday

(John & Tonya)

1. Coordinate all volunteers for tables and Grassroots will need about six (I Think) – DONE; volunteers are in place
2. Make all the signs for the tables below - DONE
3. Set up table and chair for food eating area: Layout of tables completed
4. Extra extension cords and water hoses ensure the water values works: We will need 25/50 foot hose, 2 extension cords
5. Extra Trashcan: 2 needed
6. Set up drinks table/tent/coolers/ice (Donation from parents): Girls will donate soda; boys will bring Gatorade. Question was raised about ice – Can we get it from school? Coach Kuhblank will inquire. Several members volunteered to bring tents.
7. Set up table/tent for donated items – DONE; Amy is organizing baskets and volunteers to man the tables
8. Set up table/tent for the 50/50 drawing/raffle/T-Shirt/Magnets coordinate with Amy: DONE
9. Set up table for the RHS Lacrosse, Vipers & Jays coordinate with Linda: Linda sent several emails to both Vipers and Jays – no response from either team at this time. She will follow up with an additional email.
10. Set up a sound system Tim Buffalo - DONE
11. Solicit any local businesses for auction items – Amy indicated that she has received quite a few donations to make baskets.

(Amy Moon/Shelly Sutherland)

1. Set up items on tables for magnets, 50/50 raffle, raffle baskets, venter auction items and T-Shirt sales – Volunteers are in place to manage each table. Free cookie samples will be given away at cookie fundraiser table.
2. Have a player/parent Contact Information update area book: If possible, volunteer manning sponsor table can have parents update player information. Several email addresses are incorrect for both boys and girls.
3. Sponsor Information Table
 - a. Gold gets thank you Plaque, Magnet, 4-Meal Tickets to Slow & Low: DONE
 - b. Silver gets Magnet and 2-Meal Tickets to Slow & Low: DONE
4. Varsity & JV boys action basket from parents, work with Coaches - DONE
5. Help John/Tony with any volunteers needed-All volunteers are in place at this time
6. Solicit any local businesses for auction items, work with Amy

(Doug Kuhblank)

1. Set up the Big Raider: DONE
2. Coordinate referees: DONE
3. Keys to gate/bathroom/buildings: DONE
4. Coordinate trainer to be on site: DONE
5. Ensure field is cut and ready to go (Bonita): DONE
6. Ensure the announcing and score boards are working properly (work with Paul): DONE
7. Varsity & JV boys auction basket from parents, work with Amy: DONE
8. Solicit any local businesses for auction items, work with Amy

(Annie Ehler)

1. Varsity & JV Girls auction Basket from parents work with Amy: DONE
2. Flyers Post at Viera Schools – no update on high school at this time; Annie did send out email to staff at Manatee
3. Solicit any local businesses for auction items, work with Amy

(Linda Spracklin)

1. Send flyers out to some of the middle/elementary in Rockledge & Cocoa schools: Linda delivered flyers to KMS and McNair. Elementary schools require all flyers to be delivered at least 1 month prior to distribution and must include a disclaimer. Principal at Anderson Elementary and Golfview would not allow flyers to be distributed. Coach Ehler did send out flyer to her School (Manatee)
3. Get local lacrosse club to provide flyers & Banner for their program Vipers/Jays: Linda sent several emails inviting both Jays and Vipers to hang banner and distribute flyer; no response at this date.
3. Solicit any local businesses for auction items, work with Amy: DONE
4. Will contact Tom Price, Mayor of Rockledge, to attend opening ceremony.

(Paul & Sammye Johnson)

1. Line Field for Boys and Girls Scrimmages: will work on Thursday or Friday
2. Set up table for score keeping: DONE
3. Install Banner Signs – We will need ties for banners
4. Ensure the announcing and score boards are working properly (work with Doug)
5. Solicit any local businesses for auction items, work with Amy: DONE
6. Sammye will contact Florida Today for newspaper coverage of event

(Marcia Wilcox)

1. Change box for Drinks/raffles/t-Shirt sales: Marcia will get 3 change boxes for tables
2. Solicit any local businesses for auction items, work with Amy

(Jim Snyder)

1. Take the day off
2. Solicit any local businesses for auction items, work with Amy
3. Set up the concession stand schedule boys and girls JV & Varsity – This will be handled by Tonya & John Bandy. Parents will be allowed to choose specific dates on Opening Day; after that, a day and time will be assigned. If parents cannot fulfill this requirement, they will be expected to find their own replacement.

● **Equipment/Grant Director: Shelly Sutherland**

1. New grant opportunities : No new updates at this time
 - a. My Sports Dream
 - b. Muscle Milk Recovery Grant (25,000.00) – DEADLINE HAS PASSED

● **Field Director: Paul & Sammye Johnson**

1. Set up the field schedule for boys and girls JV & Varsity: No new updates at this time

Next Boosters & Coaches Meeting 2-21-13 @ 6:00 Rub's Tuesday (if this does not conflict with game schedule)

Meeting adjourned at 8:30 p.m.

Minutes submitted by:

Linda Spracklin, Secretary

021212 RHS Booster Club Meeting Agenda/Minutes